

## Academic Portfolio Review Draft Timeline and Process for the **Joint School of Nanoscience and Nanoengineering**

The Academic Portfolio Review and Timeline can be found at  
<https://provost.uncg.edu/uncg-academic-portfolio-review-timeline/>

The Draft Rubrics for Academic Portfolio Review can be found at  
<https://innovation.uncg.edu/initiatives/academic-data-dashboards-admin-services-review/>

The Cover Page for Program Review can be found at  
<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://innovation.uncg.edu/wp-content/uploads/2023/08/Cover-Page-for-Program-Review.pdf>

The purpose of the portfolio review of UNCG's academic offerings is to help us identify areas where we can 1) strengthen academic programming to build upon academic distinction and strengths; 2) achieve financial sustainability; 3) better align academic portfolio with student demand and workforce needs; and 4) enhance accessibility for and academic success of students. At universities across the country, portfolio review occurs on a regular basis, helping these institutions to align programming with their academic missions and values. Portfolio review will also help us establish an annual process for academic program review, though the process may be adapted for effective continuous improvement after the first year.

We have been asked to provide a tentative plan for JSNN to make recommendations related to Academic Portfolio Review. JSNN's review period is September 11 - December 15, 2023. JSNN has proposed the following process:

### Phase 1:

- JSNN will have its UNCG faculty participate in the review process during Phase 1. Given the uniqueness of the program relative to other units, the involvement of the faculty will be valuable. Half the faculty will review the PhD program, while the others will review the MS and post-baccalaureate programs.
- Faculty will provide a plan to the chair for initial review to ensure all sections are covered. Chair will provide initial feedback to help faculty finalize required documents.
- The JSNN Leadership Team (Dean, Associate Dean, Research Operations Director) and a staff member will evaluate all programs based on the rubrics developed by Academic Portfolio Review Task Force.

### Phase 2:

- The JSNN Leadership Team will comprise the committee to review additional qualitative data for those programs needing examination.
- Dean will make recommendations on program continuation or discontinuation and discuss recommendation(s) with the Provost.

PHASE	TIME FRAME	RESPONSIBILITY
<p><b>Phase 1</b>  <u>Phase 1a:</u> JSNN Dean provides Nanoscience Faculty with rubric, metrics, and data and charges the team to begin the review process.</p> <p><u>Phase 1b:</u> Faculty review each academic program according to the relevant four categories: exceeding expectations, meeting expectations, approaching expectations, or needing examination.</p> <p><u>Phase 1c:</u> Any programs with metrics categorized as needing examination will be asked to provide additional qualitative data.</p>	<p>September 11-15, 2023</p> <p>September 18, 2023:</p> <p>October 20, 2023:</p>	<p>Nanoscience Faculty will be half the faculty will review the PhD program, while the others will review the MS and post-baccalaureate certificate (PBC) programs.</p>
<p><b>Phase 2</b>  <u>Phase 2a:</u> JSNN leadership team will review quantitative and qualitative data for programs categorized as needing examination. The team will make further recommendations based on additional qualitative data.</p> <p><u>Phase 2b:</u> Faculty review recommendation by the Leadership team and provide feedback/comments</p> <p><u>Phase 2c:</u> Dean makes recommendations on program continuation or discontinuation and discusses recommendation with Provost.</p>	<p>November 6– December 1, 2023</p> <p>December 1-8, 2023</p> <p>December 11-15, 2023</p>	<p>JSNN leadership team in addition to a staff member plus one staff member will be involved in. this process.</p> <p>Chair, Associate Dean, Research Operations Director and one staff member</p> <p>Dean</p>

